

Job Description

General Worker / Packaging Clerk

Packaging Clerk - Responsibilities:

- Load carts / trolleys with platters, dishes, utensils & containers necessary for inflight service
- Have the ability to demonstrate a complete understanding of the required menus
- Collect serving trays, dispose plates in trays, respecting carefully instructions and booklets guidelines
- Ensure all trays are within the frame of the rack, when loading them into trolleys
- Prevent damage to the trolleys by ensuring racks are loaded properly
- Assist in setting up and packaging of special meals / ingredients
- Complete defined packaging schedule as assigned by Team-Lead, Lead-Hand or Manager
- Edit and organize labels outside & inside for the scheduled production of the day
- Perform proper food packaging / storing based on safety requirements and customers instructions
- Tag every rack / trays / trolleys according to company's standards & processes
- Ensure that left over ingredients and packaging material are properly labelled and returned in the dry storage, cooler or packaging material storage, respect all process control documentations

- Bring trays & packaging material from the warehouse / waiting area
- Ensure proper and timely recording of activities, report any unsanitary practice / unsafe condition
- Make sure trolleys are properly identified, secured and moved away from chemicals / hazardous substances, respect all food safety, health & safety, company rules & standards
- Report any malfunctions or damaged equipment to Team Lead, Lead Hand, or Manager
- Perform other duties as assigned

Profile :

- Ability to stand for long periods & to work in cold rooms for extended periods (below 50°F - 10°C)
- Ability to read in English, write in English, speak in English
- Good knowledge of HACCP is an asset (training will be provided otherwise)
- Attendance, diligence, punctuality, reliability
- Ability to handle pressure in a fast paced environment
- Ability to work weekends (depending on assigned shift)

Salary : \$11.80 / hour – 40 hours a week

Shift : 7 am – 3.30 pm OR 9 am – 5.30 pm

Permanent full time (can be part time as well if successful candidate has several employers)

To apply : send CV to recruit.canada@newrest.eu (reference – EYYZ – Plating)